

Minutes of Meeting on 29th May 2025
Elmstead Parish Council – New Community Centre Committee
Community Centre, School Road, Elmstead Market, CO7 7ET

Present: Mr R Fairweather, Cllr A Gladwin, Mrs J Grotier (Chairman), Cllr M Hare, Cllr T Sanders, Mrs D Stammers, Mrs R Valentine, Cllr M Ward and Mr S Wright.

Also Present: Mrs A Baxter (clerk).

Not present:, Cllr L Richfield, Mrs L Scott and Mrs J Triscott.

25/036 Chairman's welcome

Mrs Grotier welcomed everyone and thanked members for coming.

25/037 Apologies of Absence

Apologies were received from Cllr L Richfield and Mrs J Triscott.

25/038 Declaration of Pecuniary Interests and Personal Interests

None.

25/039 Approval and signing of the minutes from the meeting of 24th April 2025

It was resolved to accept the minutes from the meeting of 24th April 2025 as true and accurate. Proposed: Mrs Valentine, Seconded: Cllr Ward, all in favour.

25/040 Public Speaking

No public present.

25/041 Work stages 4a (building regulation stage) and 4b (tender stage) and pre-commencement conditions.

- i) Drawings from Brontide for the preliminary M&E designs and Superstructures for the preliminary foundation and steelwork designs have been circulated for review. To discuss.*

The committee reviewed the drawings to discuss what questions they had. See appendix 1. Cllr Hare asked when we'd get all the details required to go to tender. That will be after we agree these technical drawings.

The next step is to arrange a face to face meeting with DCB and Brontide as soon as possible to go through the questions. Cllr Gladwin, Mr Fairweather and Mrs Baxter to attend.

- ii) Any other updates?*

None

25/042 Funding update

- i) To review the current funding.*

No update since the last summary.

- ii) Any update on potential additional funding or the public survey.*

No update.

25/043 Any other updates

None.

25/044 Matters raised for the next agenda or for information only

None.

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25/045 Date of next committee meeting
26th June 2025.

The meeting closed at 9.27pm.

Contact: elmsteadparish@gmail.com

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Signature

Date