

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total	
			Approval is requested for the following payments:						
1	01/04/2026	BT	Elmstead Community Centre	Hall hire for March; 1 x PC, 4 x Wednesday hub, 2 x meetings.	4C	£ 96.00	£ -	£ 96.00	
2	28/03/2026	BT	Mrs A Baxter	March home printing excess over pre-home working usual plan .		£ 12.98	£ 3.25	£ 16.23	
3	31/03/2026	BT	Mrs A Baxter	Google workspace March 26	5526763815	£ 7.00	£ -	£ 7.00	
4	TBA	BT	Mrs A Baxter	Adobe Acrobat.		£ 20.79	£ 4.16	£ 24.95	
5	23/03/2026	BT	Mr A Dingwall	Diesel for mower	Receipt	£ 61.57	£ 12.31	£ 73.88	
6	12/03/2026	BT	Sibbons	DW40 oil for trailer.	75009	£ 11.62	£ 2.33	£ 13.95	
7	19/03/2026	BT	Sibbons	Blades for strimmer	75169	£ 6.62	£ 1.33	£ 7.95	
8	02/04/2026	BT	Broms Garden & Maintenance Services	Mowing, strimming and general maintenace.		£ 180.00	£ -	£ 180.00	
9	24/03/2026	BT	Wivenhoe Town Council	Emotional Resilience Training for the clerk.		£ 90.00	£ -	£ 90.00	
10	01/04/2026	BT	VCS Websites Ltd	Secure UK-based Web Hosting with software updates, nightly backups and free website support via email plus email hosting for clerk and councillors 6 months Apr 2026 - Sep 2026	1514	£ 200.00	£ -	£ 200.00	
	Sub Total					£ 686.58	£ 23.38	£ 709.96	

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total	
			Payments made by pre-paid card from Equals Account						
11	04/03/2026	LR Card	Tesco	Hub supplies		£ 53.94	£ -	£ 53.94	
12	07/03/2026	LR Card	Tesco	Hub supplies		£ 17.70	£ -	£ 17.70	
13	11/03/2026	LR Card	Tesco	Hub supplies		£ 49.56	£ -	£ 49.56	
14	12/03/2026	LR Card	Budgens	Hub supplies		£ 5.98	£ -	£ 5.98	
15	12/03/2026	LR Card	Budgens	Hub supplies		£ 4.23	£ -	£ 4.23	
16	25/03/2026	LR Card	Lidl	Hub supplies		£ 37.72	£ -	£ 37.72	
17	03/03/2026	AB Card	Norton	Norton 360 renewal.		£ 74.99	£ 15.00	£ 89.99	
18	08/03/2026	AB Card	Safepoint	Lone worker device 8 Mar to 8 Apr.	TLQCUUAH-0034	£ 16.97	£ 3.40	£ 20.37	
19	11/03/2026	AB Card	Google	Storage		£ 1.33	£ 0.26	£ 1.59	
20	20/03/2026	AB Card	Beth Chatto	Refreshments for appraisal meeting.		£ 10.90	£ -	£ 10.90	
21	25/03/2026	AB Card	Mowshop	Stihl HS 45 Petrol Hedge Trimmer 24" 60cm	18800	£ 211.66	£ 42.33	£ 253.99	

	Invoice Date	Method	Payee		Invoice Number	Net	VAT	Total	
			Direct Debits and Standing Orders:						
22	01/04/2026	DD	A&J Lighting Solutions	Monthly maintenance street lights	40022	£ 31.63	£ 6.33	£ 37.96	
23	31/03/2026	DD	A&J Lighting Solutions	Annual maintenance replacement parts.	39979	£ 52.50	£ 10.50	£ 63.00	
24	31/03/2026	DD	CSH Environmental Ltd	Skip empty x 2.	P757663	£ 41.32	£ 8.26	£ 49.58	
25	TBA	DD	Npower	Electricity for street lights February 2026.	TBA	TBA		£ -	
26	01/04/2026	DD	Starboard Systems Ltd	Scribe accounts subscription	INV-17224	£ 51.00	£ 10.20	£ 61.20	
27	05/03/2026	DD	Castle Water	Water for South Green. Nothing to pay as account is in credit of £98.24.	10009389815	£ 6.69	£ 1.34	£ 8.03	
28	28/02/2026	DD	Unity	Monthly fee		£ 7.00	£ -	£ 7.00	
29	28/03/2026	DD	Nest	March Pension		£ 117.41	£ -	£ 117.41	
	Receipt Date	Method	Payor	Income		Net	VAT	Total	
			For information						
30	28/03/2026	BT	Payroll summary	March salaries and 4th quarter HMRC PAYE and NI. Paid.		£ 5,399.17	£ -	£ 5,399.17	
			Total			£ 6,878.28	£ 121.00	£ 6,999.28	

Parish Council agreed the above expenditure on 2nd April agenda item 26/084(i)

Signed _____

Examined invoices _____