

**Notice of Parish Council Meeting on 8<sup>th</sup> January 2026**  
**Meeting of Elmstead Parish Council**  
Community Centre, School Road, Elmstead Market, CO7 7ET

**To: Members of Elmstead Parish Council**

You are hereby summoned to attend the Annual Meeting of Elmstead Parish Council to be held at the Community Centre, School Road, Elmstead on Thursday 8<sup>th</sup> January 2026 at 7.00pm

**The press and members of the public are cordially invited to attend.**

**Agenda**

- 26/001 Chairman's welcome and notifications.**
- 26/002 Apologies for Absence.**
- 26/003 Declaration of Pecuniary Interests and Personal Interests.**
- 26/004 Approval and signing of the minutes from 4<sup>th</sup> December 2025.**
- 26/005 To receive an update about the progress of resolutions from the meeting above not covered in this agenda.**
- 26/006 Public Speaking**  
There is a maximum of 15 minutes of public speaking, with a maximum of 5 minutes per member of public.  
**During the public speaking:** Members of the public and guests can address the Council on matters presented on the publicised agenda. Council can only take decisions on agenda items. Matters raised that are not on the agenda can be carried forward for a response at a later date.  
**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted, unless specifically invited to speak.
- 26/007 County Councillor report.**
- 26/008 District Councillor report.**
- 26/009 Charity Field**  
There have been issues with public and vehicles accessing the field for non-authorised purposes.  
i) An update on the damage to the field and reparations required.  
ii) Any update on a policy and signage for use of the field.  
iii) Any update on the use of CCTV for the playing field.  
iv) Any update on the rock filled gabion baskets to stop vehicles being able to drive onto the field.
- 26/010 Community Centre car park**  
Any updates to improvements required.
- 26/011 Allotments.**  
Any updates?

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- 26/012 Finance.**  
i) To look through the finance report and approve payments. See appendix 1.  
ii) An update on banking (accounts and deposits).
- 26/013 2026/27 Budget and Precept.**  
To hear from the finance committee regarding the 2026/27 budget and the amount of precept to set for 2026/27. To agree a budget and precept for 2026/27
- 26/014 Events**  
i) Wednesday hub.  
ii) Easter.  
iii) Any other event updates?
- 26/015 Replacement tree for North Green.**
- 26/016 New Community Centre and Open Space land.**  
i) To hear back from a meeting at TDC held on 16th December 2025.  
ii) Any update on the deed of variation.  
iii) To discuss timing for meetings for upcoming decisions.  
iv) Biodiversity net gain planning condition.  
v) Any other updates.
- 26/017 Exclusion of press and public for private and confidential matters under Public Bodies (Admission to Meetings) Act 1960 s.1(2) as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**
- 26/018 New Community Centre.**  
An update on the tenders.
- 26/019 Items for the next agenda or for information only.**
- 26/020 Date of next meeting**  
5<sup>th</sup> February 2026.

Signed: A Baxter Clerk to the Council. Dated: 4<sup>th</sup> January 2026