

**Notice of Annual Parish Council Meeting on 14<sup>th</sup> May 2026**  
**Meeting of Elmstead Parish Council**  
Community Centre, School Road, Elmstead Market, CO7 7ET

**To: Members of Elmstead Parish Council**

You are hereby summoned to attend the Annual Meeting of Elmstead Parish Council to be held at the Community Centre, School Road, Elmstead on Thursday 14<sup>th</sup> May 2026 at 7.00pm

**The press and members of the public are cordially invited to attend.**

**Agenda**

- 26/102 Election of Chairman 2026-27.**
- 26/103 To receive the Chairman's declaration of acceptance of office.**
- 26/104 Election of Vice-Chair 2026-27.**
- 26/105 Chairman's welcome and notifications.**
- 26/106 Apologies for Absence.**
- 26/107 Declaration of Pecuniary Interests and Personal Interests.**
- 26/108 Approval and signing of the minutes from 2<sup>nd</sup> April 2026.**
- 26/109 Approval and signing of the minutes from 25<sup>th</sup> April 2026.**
- 26/110 To receive an update about the progress of resolutions from the meetings above not covered in this agenda.**
- 26/111 Public Speaking**  
There is a maximum of 15 minutes of public speaking, with a maximum of 5 minutes per member of public.  
**During the public speaking:** Members of the public and guests can address the Council on matters presented on the publicised agenda. Council can only take decisions on agenda items. Matters raised that are not on the agenda can be carried forward for a response at a later date.  
**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted, unless specifically invited to speak.
- 26/112 County Councillor report.**
- 26/113 District Councillor report.**
- 26/114 Election of Officers, Committee Members and Working Party Members.**  
See appendix 1.
- 26/115 Planning**  
26/00424/TCBGC Hybrid planning application for a phased mixed-use development (creating a new garden community).  
Tendring Colchester Borders Garden Community Land East of Colchester, West of Elmstead Market and North of Wivenhoe Between A120, B1028 Colchester Road, B1027 Brightlingsea Road and Elmstead Road Essex.  
Deadline for comments: 22<sup>nd</sup> May 2026.

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**26/116 Estates**

- i) Allotments. Any updates?
- ii) North Green. Any updates?

**26/117 Events**

- i) Wednesday hub.
- ii) Opening of crossing.
- iii) Any other event updates?

**26/118 Finance.**

- i) To look through the finance report and approve payments. See appendix 2.
- ii) An update on banking (accounts and deposits).
- iii) Insurance renewal.
- iv) An update to Financial Regulations for Barclaycard use.

**26/119 Charity Field**

To consider quotes for removal of the dead oak tree.

**26/120 Council vacancies and community engagement**

Any updates on communications and vacancies.

**26/121 New Community Centre and Open Space land.**

- i) An update from a meeting with Lexden Contracts.
- ii) S106 funding updates.
- iii) Biodiversity net gain planning condition.
- iv) To make a plan for additional funding required.
- v) Any other updates.
- vi) To discuss timing for meetings for upcoming decisions.

**26/122 Exclusion of press and public for private and confidential matters under Public Bodies (Admission to Meetings) Act 1960 s.1(2) as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted for items 26/123.**

**26/123 New Community Centre.**

To hear an update on Phase 1 costs and works to be included and the letter of intent.

**26/124 Items for the next agenda or for information only.**

**26/125 Date of next meeting and meeting for 2026/27**

4<sup>th</sup> June, 2<sup>nd</sup> July, August meeting?, 3<sup>rd</sup> September, 1<sup>st</sup> October, 5<sup>th</sup> November, 3<sup>rd</sup> December, 7<sup>th</sup> January 2027, 4<sup>th</sup> February 2027, 4<sup>th</sup> March 2027, 1<sup>st</sup> April 2027, 6<sup>th</sup> May 2027.

Signed:     A Baxter     Clerk to the Council. Dated: 10<sup>th</sup> May 2026